

**BAY CITY PUBLIC SCHOOL**  
**Opt-Out Program**  
**Online**  
**2010-2011 school year**

Dear WHS Student:

As you are completing the Student Request for Individual Assessment in Lieu of a Course Application Form (opt-out), be sure to read all of the expectations carefully. You must complete one form for each course you wish to test out of and return it to your counselor. See due dates below. If you do not return the application to the correct destination by the deadline, your application will not be processed.

The opt-out exams will be administered the week of August 16, 2010; the week of November 15, 2010 and the week of March 7, 2011;

Testing materials and the testing schedule will be made available at least two weeks prior to the testing date.

**A \$20.00 textbook deposit for each course is required. Please make check(s) payable to Bay City Schools. The deposit will be refunded when the textbooks are returned. All school material must be returned to the test monitor on the scheduled day of your specific test or you will not be allowed to test.**

**FINAL REMINDERS:**

- Read the application carefully.
- Complete the application in a timely fashion.
- Get all required signatures.
- Each semester of a course is considered a separate class. Example: Geography being a year-long class would be divided into semester I with an examination and semester II with an examination (fill out two applications if doing a full year request).
- Remember that you may not test out of a class you are currently enrolled in.
- Application deadline is:
  - May 10, 2010 for August Testing Cycle.
  - October 17, 2010 for the November Testing Cycle
  - February 1, 2011 for the March Testing Cycle

***Return your completed application to your counselor.***

- Pick up study material from Mrs. Erin Sullivan, Assistant Principal
- You must be at the test site at the assigned date and time.
- All preparation materials must be returned on the day of your test or you will not be allowed to test.
- Mrs. Erin Sullivan, Assistant Principal, is the contact person regarding the opt-out program.
- The date and location of the testing will be announced at least two weeks prior to the test date.